



IRVINE RUNNING CLUB CONSTITUTION

(revised April 2019)

TITLE

1. The Club shall be called **IRVINE RUNNING CLUB**

OBJECTIVES

2. The objectives shall be the promotion of Cross Country Running, Road Running, Hill Running and Track Athletics. These objectives are to be pursued in accordance with the rules of the governing bodies of Scottish and UK Athletics.

OFFICERS and COMMITTEE

3. The general management of the club shall be vested in a Committee elected by the members defined by the categories in paragraphs 4 and 5. The Committee shall consist of a President, Vice-President, Treasurer, Secretary, Membership Secretary, Men's Club Captain, Ladies' Club Captain and up to four others; five to form a quorum. Any member of the club who is on the Board of Irvine Sports Club shall also be a member of the Committee. Committee members shall be elected at the Annual General Meeting (AGM) of the Club and shall hold office for one year. The Committee shall have power, if necessary, to appoint any Sub Committee who may or may not be of their own number. On the absence of any member of the Committee upon four consecutive occasions without adequate reason, the said Committee will have power to co-opt another member to his/her place or to fill any vacancy which may occur in the offices of the Club.

MEMBERSHIP

4. All members shall be actively involved in the work of the Club and membership of the club shall consist of the following categories:
 - a. Senior members over the age of 21.
 - b. Members aged 16 to 20 inclusive.
 - c. Retired members aged 60+
 - d. Associate member; a member who does not live within the operating area of the Club and does not use the Club's facilities on a regular basis .

All of the above age categories are as at 30th June

5. The Running Club Committee may appoint as an Honorary Member any person who, by reason of outstanding services to the Club, is deemed worthy of such an appointment. Furthermore, any member of the Running Club who has been created an Honorary Member of Irvine Sports Club will retain his/her rights as a member of the Running Club.
6. The Running Club will also organise a Young Runners Section which will be open to runners aged over 9 and under 16 years of age.

SUBSCRIPTIONS

7. Running Club subscriptions payable by all membership categories, except Young Runners , consist of two elements, one element for the Running Club and the other element for the Sports Club. A combined subscription for these two elements will be decided at the Running Club AGM and the Running Club will collect the combined subscription and thereafter make the appropriate payments directly to the Sports Club. Members may pay the combined subscription by one of three methods:

- a. By cash or cheque and paid to the Membership Secretary by 31st May each year.
- b. By setting up a Standing Order from their bank with the Running Club to pay the full amount by 1st May each year.
- c. By setting up a Standing Order from their bank with the Running Club to pay 1/12 of the amount on the 1st of each month.

8. A member whose subscription is unpaid shall not be eligible to compete in club events or to compete in the name of the Club at events under the jurisdiction of the governing bodies.

CLUB COLOURS

9. The Club colours shall be a red vest with black edging and black shorts.

MEETINGS

10. The Annual General Meeting of the club will be held in March. Ten members shall form a quorum. At the said meeting the reports of the Secretary, Treasurer and Club Captains shall be submitted, and the Office Bearers and Committee shall be elected. A majority of members voting to decide. Only members as defined by the categories in paragraphs 4 and 5 shall have voting powers at General Meetings. In Committee and in General Meetings the Chairman shall have a casting as well as a deliberative vote. At least twenty one days notice shall be given to all members of the AGM. Notices of motion must be in the hands of the Secretary at least 14 days prior to the AGM. All such motions received will be published for at least 7 days before the meeting.

11. An Extraordinary General Meeting (EGM) shall be called by the Secretary if requested by the Committee or of the President, or at the written request of 10 members as defined by the categories in paragraphs 4 and 5 . Such requests must state the business of the meeting and no other business may be discussed at the meeting. EGMs shall be called within 21 days of receipt of such requisitions and at least 7 days notice shall be given to all members of such an EGM.

CHANGES TO CONSTITUTION

12. Any alterations or addition to this constitution can only be made at the AGM or at an EGM called for the purpose, and then only if carried by a two thirds majority vote.

TREASURER

13. The Treasurer shall receive and distribute monies belonging to the club, keeping exact accounts in a format that records Income, Expenditure and the balance of the Bank Account, which shall be audited and submitted to the Annual General Meeting. These records will show the financial affairs of the club. The Auditor will be appointed by the committee. All monies/funds to be kept in the name of the club.

14. The Financial Year of the club shall be from March 1st to the last day of February of the ensuing year.

SECRETARY

15. It shall be the duty of the Secretary to conduct correspondence, give notice of all meetings, keep minutes of all meetings and submit the same for approval to the next meeting.

MEMBERSHIP SECRETARY

16. The Membership Secretary will keep a register of the members of the Club.

ASSETS

17. The property, effects and monies of the Club shall belong equally to the members of the Club (as defined by the categories in paragraphs 4 and 5 during membership, but the right and interest of each member shall be personal and limited to himself or herself, and shall expire with his/her membership and shall not be capable of assignment or arrest nor pass to his/her heirs or executors.

EXPULSION

18. Any member who disregards any regulations issued by the governing bodies or is guilty of conduct, which in the opinion of the Committee renders him/her unfit for membership, eg bringing the name of the club into disrepute, shall be liable for expulsion.

19. Any such instances shall be initially brought to the attention of the Committee. The allegation (s) will be raised at a discussion between the member and at least two Committee members. The member will be told of the allegations and asked to answer them. If proven, they will be asked not to repeat such conduct in the future. An informal note will be made of the discussion and retained by the Secretary.

20. If such conduct does not cease, a further discussion at a Committee meeting will take place. A formal letter outlining the issues will be given to the member, who will be asked to sign the letter confirming he/she understands the allegations being made. The letter will state that any repetition of the conduct will lead to expulsion from the Club. He/she will be given a copy of the letter for retention and a signed copy retained by the Secretary.

WINDING UP

21. If in the event of the Club being wound up there remains after settlement of all Club debts and liabilities any property whatsoever, the same shall not be paid to nor distributed around the members of the Club, but shall be given or transferred to some other organisation having the same or similar objects to the Club. An EGM of the club shall decide which organisation or organisations shall so benefit.

22. Dissolution of the Club shall be effective only on the unanimous vote of the members of the Club as defined by categories in paragraphs 4 and 5. Determination of the question shall be by ballot and members unable to attend the meeting may send their ballot papers to the Secretary prior to the meeting.

GENERAL

23. The foregoing constitution shall come into operation on the day it is enacted. It shall not be repealed, altered or added to except on a resolution passed by a vote at an AGM/EGM of the club. Notice of any motion to repeal, alter or add to the constitution of the club must be lodged with the Secretary in writing not less than